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Together we *learn, grow* and *dream*

5/9/23

Dear Parents and Carers

I'd like to take this opportunity at the start of the year to pass on a few reminders.

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## School Uniform

In all cases, children may wear branded items with the school logo, available through [Stitch Design](#). Enter Wincham in the school name and follow the straightforward onscreen instructions. You can pay online and the items will be delivered to school.

Children may also wear non branded items in lieu of any of the items in the list, as long as they are school colours, so an unbranded, plain royal blue jumper or fleece is acceptable instead of one with the logo.



Please remember to fully label all clothing and equipment.

We keep a stock of second hand uniform that is available on request. If you would like financial support in this way, please speak to a member of the admin team who will be pleased to help.

The school uniform information can be found on [the website here](#).



Following some of the things that were being worn in the summer term, I'd also like to remind parents of the following uniform requirements:

- Grey or white socks (children may wear black or grey tights on cooler days but socks are required for PE)
- Black shoes (should be appropriate for school, not high heels, trainers, boots or platforms)
- Trainers may only be worn for outside games and playtimes.
- PE kit should not feature any brand name logos.

***Please note that any child with earrings must have them taken out for school.*** If this isn't possible due to them only recently being pierced, they should be covered with micropore tape.



*Transparent piercings are not acceptable and should still be covered so they are not caught on anything.*

***Due to the prevalence of nits as well as health and safety when working outdoors, all children with long hair should wear it tied back at all times, not just for PE lessons.***

## Year 6 Leavers' Hoodies

In April and May of their time in Year 6, children will be given a Citizenship Challenge, where they accrue points for each time they complete an action eg helping a friend, taking initiative, being ready to learn, having the correct uniform. The tasks to achieve may change from year to year, depending on the needs of the cohort.

Achievement of all of the items on the list earns the children the right to wear their Leavers' Hoodie in school instead of the usual blue school jumper.

This is intended as a motivational tool to support the children through the difficult period of SATs revision and tests.

Hoodies will be available to order in the Spring term. A letter will be sent to parents nearer the time.

## Start and end of the school day

As per the letter that was sent out at the end of the summer term, the doors will open at 8.50am, and the end of the school day will be 3.25 for everyone except Nursery. Children will enter the school from the playground and be dismissed in the same way.

Whilst Reception children do need bringing to the class teachers to begin with, they learn very quickly to walk into school independently - this is often a real source of pride for them. We would strongly encourage you to support this by helping your child to walk in alone as soon as they are ready to reduce adult congestion by the doors.

At the end of the day, children in Reception and Key Stage 1 will line up on the playground and when they have seen their parents/ carer, they will be asked to walk over to them. So that this

system works effectively, it is important that all parents remain behind the red and white barriers so we can see everyone clearly.

Children will never be allowed to leave unless we have seen their parents/ carers.

## Pupil Premium Funding/ Free School Meals

Infant free school meals in England - Your child will be able to get free school meals if they're in Reception class, Year 1 or Year 2.

If your child is in Key Stage 2, they might be able to get free school meals if you get any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

If your child is eligible for free school meals, they'll remain eligible until they finish the phase of schooling (primary or secondary) they're in.

**Important: If you are eligible for free school meals, the school gets additional funding called Pupil Premium Funding, which we use in part to support you with the cost of school trips, after school clubs and instrumental tuition, as well as to support your child in their learning.**

## Healthy snacks

**In order to promote a healthy, balanced diet, from now on children will only be allowed to bring in fresh fruit or vegetables to eat at playtime. Children should only have water in their bottles.**

Water bottles should be taken home to be washed every night.

Children in Reception and Key Stage 1 will have access to free fruit through the fruit scheme, and children in Key Stage 2 are able to buy either wholemeal toast, bagels, juice, crumpets and fresh fruit all specially prepared by the catering team.

- Meal Deal (Cuplet & ½ Bagel) 55p
- ½ Bagel 30p
- Slice of Toast 25p
- ½ Slice of Toast 15p
- Crumpet 35p
- Cuplet 30p

- Fruit 35p

**Please bear in mind that due to certain children having serious allergies, we remain a completely nut-free school. Please do not send your child with any nut products.**

## Mobile phones

***Children are not allowed to use mobile phones on the school grounds at all.*** Where children walk home alone, and have their phones with them for safety reasons, the phone must be given to the office staff at the start of the day for safekeeping. This is the only reason children should have a phone in school. *School does not accept any responsibility for damage to phones sent into school.*

Anyone found with a phone in their bag will have it confiscated and returned to the parents. If your child brings a phone to school so they can walk home and be tracked etc, please indicate your permission on the Walking Home permission form.

## Permission for walking home alone

If your child walks home alone, please could you complete [this form](#) online. We keep a list of children who are allowed to walk home in school, and if arrangements change and we are not made aware, we will ring to check.

## Absence in term time - information from Fixed Penalty Office CWAC

### Fixed Penalty Notices for Unauthorised Holidays

Unless there are any exceptional circumstances, the Local Authority issues Fixed Penalty Notices for any unauthorised absence of 5 consecutive school days (10 sessions) or more during term time.

Should an unauthorised absence take place the school will inform the Local Authority and a Fixed Penalty Notice will then be issued in accordance with section 444 of the Education Act 1996.

The law stipulates that the current penalties payable by parents/carers are £60 when the penalty is paid within 21 days, increasing to £120 when the penalty is paid within the next 7 days (giving a total of 28 days to pay). This penalty is per parent/carer per child for the duration of the absence.

If the Fixed Penalty is not paid you could be prosecuted in the Magistrates' Court.

Should you have any questions or queries, please do not hesitate to contact the Fixed Penalty Notice team by telephone on 01244 976175 or by email

[FPNPayments@cheshirewestandchester.gov.uk](mailto:FPNPayments@cheshirewestandchester.gov.uk)

From the Fixed Penalty Office - CWAC

As always, if you have any questions or concerns, please do not hesitate to contact me.

Yours sincerely

Matt Boot  
Headteacher